

Privacy Impact Assessment (PIA)

Per DOD Instruction 5400.16 “It is DoD policy that...PIAs are completed on DOD information systems and electronic collections that collect, maintain, use, or disseminate...” Personally Identifiable Information (PII). Every system, even if they do not collect PII, must complete the applicable sections of DD Form 2930.

The approval process and distribution of the DD Form 2930 are provided by applicable agencies and discussed in the links provided below.

Action: Please repose (upload) your signed, completed and approved PIA form, in pdf format, in the appropriate area in the Serena Dimensions.

Please refer to the following links for information, policies, and procedures concerning PIAs:

1. View the information provided on the Assistant Secretary of Defense (Network & Information Integration) DoD Chief Information Officer website at:

<http://cio-nii.defense.gov/policy/pia.shtml>

2. Recommend reviewing the DoD Instruction 5400.16 at:

<http://www.dtic.mil/whs/directives/corres/pdf/540016p.pdf>

3. Review the information provided on the Department of The Navy Chief Information Officer link: <http://www.doncio.navy.mil/contentview.aspx?id=862>

4. Read through the PIA “Gouge” provided at:

<http://www.doncio.navy.mil/contentview.aspx?id=893>

5. Open and complete DD Form 2930 – note if your application does not collect, maintain, use, and/or disseminate PII...there is a “No” selection block in Section 1. Even with “No” selected, some additional information is required on the form, specifically signatures in Section 4. Please refer to the “Gouge” link above.

<http://www.dtic.mil/whs/directives/infomgt/forms/eforms/dd2930.pdf>

6. If you need more information about Navy policy concerning PIA, please call the DON CIO office at 703 602 1800, or use the contact form at:

<http://www.doncio.navy.mil/ContactUs.aspx>