



DEPARTMENT OF THE NAVY

BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON TN 38055-0000

IN REPLY REFER TO

1640
PERS 6/049
3 Mar 05

From: Chief of Naval Personnel

Subj: PRISONER GROOMING STANDARDS WITHIN NAVY SHORE BRIGS

Ref: (a) SECNAVINST 1640.9B, 2 Dec 96
(b) DODD 1325.4, 17 Aug 01
(c) NAVMED P-5010-2 (Rev. 1995)
(d) BUPERSINST 1000.22B, 27 Dec 04

1. Purpose. To provide prisoner grooming standards within Navy shore brigs. This policy supplements article 5202 of reference (a) in a manner consistent with provisions of reference (b). Unless otherwise noted, the term "prisoner" refers to both pretrial and post-trial prisoners.

2. Background

a. Per paragraph 4.7 of reference (b), "Prisoners confined in military correctional facilities shall be subject to the rules and regulations of the confining facility regardless of the Service affiliation of the prisoner."

b. As Navy shore brigs continue to confine service members from all branches of the military services, application of a standardized grooming standard for post-trial prisoners is necessary for efficient operations.

3. Policy

a. Barber Shop Operations

(1) Barber services shall be provided by the shore brig. Prisoners in a non-pay status shall be funded from the confinement facility's operating budget unless a staff or prisoner barber, as outlined below, provides the haircut. Prisoners in a pay status shall normally receive and pay for haircuts by debit to their pay account; however, in all cases, haircuts provided by staff or prisoner barbers shall be at no cost to the prisoner.

(2) Military barbers (staff and prisoners) are authorized to cut prisoners hair if trained and certified. To be considered trained and certified, military barbers shall have completed the appropriate military training required for assignment of the respective military service specialty code. Civilian barbers are also authorized to cut prisoners hair provided they are licensed or certified through a formal barber school according to State or territorial law.

(3) Notwithstanding security supervision requirements, prisoner barbers undergoing training must work under direct supervision of a qualified barber (civilian or military).

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(4) Barbershops located within a facility shall meet all sanitation requirements per Chapter 2 (Sanitation of Living Spaces and Related Service Facilities) of reference (c).

(5) Shore briggs shall maintain a file of current licenses and training certificates of military barbers.

b. General

(1) To maintain hair standards, women prisoners may wear barrettes and other security-safe accoutrements within their hair. Bobby pins and other similar hazard-type accoutrements are not authorized.

(2) Haircuts shall not be administered for the purpose of harassment or humiliation, but only to ensure a uniform, military appearance.

(3) All male prisoners shall obtain haircuts from a trained barber at two to three week intervals. A schedule for times and dates shall be posted in each berthing area. Prisoners shall not cut their own hair, or another prisoner's hair, except in the barbershop by a trained "prisoner barber". Eccentric haircuts are not authorized. Shaving of heads with a "000" blade is authorized if requested and approved in advance. Because it is impossible to provide examples of every appropriate or unacceptable hairstyle of "conservative" or "eccentric" grooming, the good judgment of leaders at all levels is key to enforcement of military grooming policy. Therefore, hair/grooming standards while in uniform shall present a neat, and professional appearance.

(4) Regardless of service affiliation, prisoners shall keep their hair neat, clean and well groomed.

(5) Facial hair is not authorized for post-trial prisoners.

(6) Regardless of legal status, male prisoners shall shave each morning, normally prior to breakfast, except those with "No Shave" and "Reduced Shave" chits. Brig medical personnel shall document cases of pseudo-folliculitis and other skin conditions and issue these chits, with a copy provided to brig staff.

(7) Prisoners with shaving chits shall follow treatment protocols per reference (d).

(8) Prisoners with "No Shave" and "Reduced Shave" chits shall not wear style-type beards (e.g., Goatee, Fu Manchu, etc.) or otherwise partially shave or trim their beards. This may result in termination of the chit regardless of the existing facial condition. Prisoners and detainees with a documented facial condition of pseudo-folliculitis or other irritations may be authorized to purchase an electric razor with personal funds from the supporting exchange. If an electric razor is held within their personal effects, it may be authorized for their possession. "No Shave" and "Reduced Shave" chits

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from previous commands shall be reviewed and updated by brig medical officer. Each prisoner shall be individually assessed for the need of a "No Shave and/or a "Reduced Shave" chit by authorized brig medical staff.

(9) Personal razors and electric razors may not be shared.

c. Pretrial Detainees. Pretrial detainees shall wear their hair per current grooming regulations of the prisoner's service, regardless of gender.

d. Post-trial Prisoners

(1) Male. Hair above the ears and around the neck shall be tapered from the lower natural hairline upwards at least 3/4 inches and outward not greater than 3/4 inches to blend with hairstyle. Hair on the back of the neck must not touch the collar. Hair shall be no longer than four inches and may not touch the ears, collar, extend below eyebrows when headgear is removed, show under front edge of headgear, or interfere with properly worn military headgear. The bulk of the hair shall not exceed approximately two inches. Bulk is defined as the distance that the mass of hair protrudes from the scalp. Faddish styles and dyed hair are not authorized. The unique quality and texture of curled, kinked, waved, and straight hair are recognized, and in some cases the 3/4-inch taper at the back of the neck may be difficult to attain. In those cases hair must present a graduated appearance and may combine the taper with a line at the back of the neck. One (cut, clipped or shaved) natural, narrow, fore and aft part is authorized. Varying hairstyles, including Afro, are permitted if these styles meet the criteria of maximum length and bulk, tapered neck and sides, and do not interfere with properly wearing military headgear. Plaited or braided hair is not authorized. Sideburns shall be neatly trimmed and tailored in the same manner as the haircut. Sideburns shall not extend past mid-ear, shall be of even width (not flared) and shall end with a clean-shaven horizontal line.

(2) Female. Women prisoners will be scheduled for haircuts on an as-needed basis but, generally, not more frequently than one per month. Hairstyles shall not be outrageously multicolored or faddish, to include shaved portions of the scalp (other than the neckline), or have designs cut or braided into the hair. Hair shall be clean, combed, neatly shaped and arranged in a professional style. Lopsided and extremely asymmetrical styles are not authorized. Ponytails, pigtailed, widely spaced individual hanging locks, and braids, which protrude from the head, are not authorized. Multiple braids are authorized. Braided hairstyles shall be conservative and conform to the guidelines listed herein. When a hairstyle of multiple braids is worn, braids shall be of uniform dimension, small in diameter (approximately 1/4 inch), and tightly interwoven to present a neat, professional, well-groomed appearance. Foreign material (i.e., beads, decorative items) shall not be braided into the hair. Short hair may be braided in symmetrical fore and aft rows (corn rowing), which

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minimize scalp exposure. Cornrow ends shall not protrude from the head, and shall be secured only with inconspicuous rubber bands that match the color of the hair. Appropriateness of a hairstyle shall also be judged by its appearance when headgear is worn. All headgear shall fit snugly and comfortably around the largest part of the head without distortion or excessive gaps. Hair shall not show from under the front of the brim of the combination hat, garrison, or command ball caps. Hairstyles which do not allow headgear to be worn in this manner, or which interfere with the proper wear of protective masks or equipment are prohibited. When in uniform, the hair may touch, but not fall below a horizontal line level with the lower edge of the back of the collar. Long hair, including braids, must be neatly and inconspicuously fastened or secured to the head presenting a style not dangling free at any point. No portion of the bulk of the hair as measured from the scalp will exceed two inches. Bulk is defined as the distance that the mass of the hair protrudes from the scalp. Visible hairnets may be worn only if authorized for specific duties. Only facility-approved hair straightening products may be requested and purchased through the H&C office.

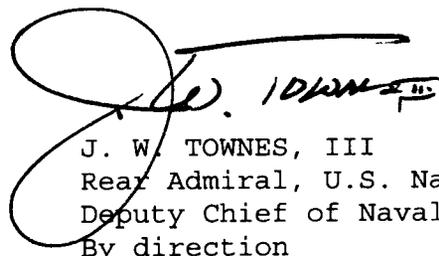
4. Applicability

a. This policy is not applicable to correctional custody awardees.

b. This policy applies throughout the Navy shore corrections system.

5. Implementation. This policy shall be implemented within 90 days of signature. Further, the above policy and guidelines shall be coordinated for inclusion in the next change to reference (a). As an interim measure, a file copy of this letter shall be retained with reference (a).

6. The point of contact for further information is Mr. Tim Purcell, PERS-68B, at (901) 874-4452, DSN: 882, email: timothy.purcell1@navy.mil.



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By direction

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