



DEPARTMENT OF THE NAVY
NAVY PERSONNEL COMMAND
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From: Commander, Navy Personnel Command (PERS-00D1)
To: Distribution

Subj: SUPPLEMENTAL GUIDANCE FOR THE ADMINISTRATION OF NAVY ARMED
ESCORT TEAM (AET) REQUIREMENTS

Ref: (a) BUPERSINST 1640.20, 5 Jul 06
(b) NPC ltr 1640 Ser 84B/147 of 9 Jun 03 (Curriculum Model
Manager for Brig Officer Management Course and Prisoner
Escort Certification Course)
(c) 49 CFR, Ch. XII, § 1544.219 (Carriage of Accessible
Weapons)

1. Purpose. To further standardize Armed Escort Team (AET) requirements to ensure compliance with the U.S. Department of Homeland Security (DHS)/Transportation Security Administration (TSA) Law Enforcement Officer Flying Armed (LEOFA) program.

2. Background

a. Reference (a) issues policies and procedures for the establishment, administration, and deployment of AETs at Naval Consolidated Brig (NAVCONBRIG) Charleston and Miramar, and Navy Absentee Collection and Information Center (NACIC).

b. Reference (b) assigns Naval Consolidated Brig Charleston as Curriculum Model Manager for the Basic/Advanced Prisoner Escort Certification Course, responsible for ensuring full scope training requirements are contained within the related curriculum.

c. In the conduct of command authorized AET missions, §1544.219(a)(3)(ii) of reference (c) requires law enforcement officers (LEO) (i.e., AET escorts) to identify himself or herself to the aircraft operator by presenting credentials that include a clear full-face picture, the signature of the armed LEO, and the signature of the authorizing official of the agency, service, or department or the official seal of the agency, service, or department. A badge, shield, or similar device may not be used, or accepted, as the sole means of identification.

d. To further standardize AET program requirements, a new standardized Bureau of Naval Personnel (BUPERS) Military AET badge/credential has been established and to be provided to NAVCONBRIG and NACIC AET members for sole use on command authorized AET missions. NAVCONBRIG Charleston will procure and maintain an adequate supply of AET badges/credentials and distribute them, as necessary and where command authorized, to NAVCONBRIGs and NACIC.

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3. Supplemental AET Requirements/Action

a. Training

(1) NACONBRIG Brig Charleston shall ensure current TSA/FAMS LEOFA training requirements are fully contained within the Advanced Prisoner Escort Certification Course.

(2) NAVCONBRIG Commanding Officers (CO) and NACIC Officer-in-Charge (OIC) shall ensure screening, selection and training of AET members is per reference (a).

b. Manpower. Paragraph 401 of reference (a) require NAVCONBRIGs and NACIC to establish and maintain teams of properly trained and qualified military escorts (a minimum of 10 personnel, at least 3 of which shall be female) that comply with the requirements of reference (a) to ensure a viable program is in place to transport "high risk" prisoners. For resource purposes, a maximum of 15 badged/credentialed AET members for each NAVCONBRIG and 10 for NACIC is authorized.

c. Badge/Credential

(1) NAVCONBRIG Miramar and NACIC shall coordinate with NAVCONBRIG Charleston for issuance of BUPERS Military AET badge/credentials for command authorized AET members. Upon receipt, each activity (to include NAVCONBRIG Charleston) will establish full accountability, linking the controlled serialized badge/credential to each assigned AET member and ensure the Control Center/Deserter Information Point maintains an up-to-date, easily accessible, list in the event TSA/FAMS contacts the activity for verification of AET members. Activities will develop policy and procedures for badge/credential issuance and collection. All previously issued AET badges/credentials will no longer be authorized. Upon assignment of a new NAVCONBRIG CO or NACIC OIC, new credentials will be reissued immediately to command authorized AET members.

(2) During AET movements, escorts are required to possess the following:

(a) BUPERS Military AET badge;

(b) BUPERS/NAVPERSCOM credentials;

(c) Military ID (Common Access Card (CAC)); and

(d) Movement Authorization/Orders (MA/MO)) signed by the CO/OIC.

d. Movement Authorization/Order

(1) Movement/Authorization Orders for each individual AET mission shall be provided on command letterhead, signed by the

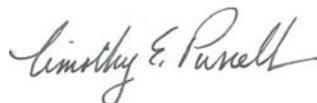
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activity commander or designee. DHS/TSA requires the following
information on the Authorization/Orders:

- (a) Escort's name;
- (b) Badge and credential number;
- (c) Name of CO/OIC as authorizing official;
- (d) Phone number of assigned duty station;
- (e) Flight information;
- (f) Reason for flying armed (i.e., movement of member
under custody);
- (g) Name of prisoner/member under custody; and
- (h) AET escort (LEO) has attended the LEO Flying Armed
Training Course required by 49 CFR § 1544.219(a)(1)(iv).

(2) For NACIC, the Corrections Management Information System
(CORMIS) provides the capability to produce Movement/Authorization
Orders and shall be signed by the OIC or designee.

4. Point of contact is Mr. Tim Purcell, Deputy Director, Navy
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