



DEPARTMENT OF THE NAVY
NAVY PERSONNEL COMMAND
5720 INTEGRITY DRIVE
MILLINGTON TN 38055-0000

1640
Ser 00D/008
11 Jan 10

MEMORANDUM FOR NAVY-MARINE CORPS APPELLATE REVIEW ACTIVITY (NAMARA)
(JAG CODE 45)

Subj: PROCEDURES TO FACILITATE NAVAL APPELLATE LAWYER-CLIENT
COMMUNICATION

1. To facilitate naval [defense] appellate lawyer-client communication with prisoners confined at Naval Consolidated Brig (NAVCONBRIG) Miramar, CA and Charleston, SC, and Naval Brig Norfolk, VA (NAVBRIG NORVA), the following procedures apply.

a. PERS-00D shall provide the following NAMARA (JAG Code 45) points of contact (POC) with a sustained list of naval prisoners in confinement at NAVCONBRIG Miramar, NAVCONBRIG Charleston, and NAVBRIG NORVA with sentences to confinement equal or greater than one year and/or awarded a punitive discharge. NAMARA POCs include:

(1) Mr. Myles Brooks, (202) 685-7296, myles.brooks@navy.mil;

and

(2) Mr. Antwain Kirby, (202) 685-7087, antwain.kirby@navy.mil.

b. Appellate lawyers seeking to find or verify clients confined within NAVCONBRIGs or NAVBRIG NORVA shall coordinate with a NAMARA POC who possess the on-board list of confined naval prisoners.

c. Appellate lawyers seeking to schedule a privileged communication (phone conversation) with their client confined within NAVCONBRIGs or NAVBRIG NORVA can coordinate an appointment by calling or emailing the following brig POCs:

(1) NAVCONBRIG Miramar

(a) During normal working hours

[1] Primary

LNC Jeffrey Every, COM (858) 577-9449, DSN 267,
jeffrey.every@navy.mil

[2] Alternant

LN1 Franklyn Decoteau, COM (858) 577-7068, DSN
267, franklyn.decoteau@navy.mil

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(b) After normal working hours

Command Duty Officer, COM (858) 577-7053, 267-7053

(2) NAVCONBRIG Charleston

(a) During normal working hours

[1] Primary

Ms. Sharell Welch, COM (843) 743-0306 X3996, DSN
536, sharell.welch@navy.mil

[2] Alternant

LNC Chiara White, COM (843) 743-0306 X3090, DSN
563, chiara.white@navy.mil.

(b) After normal working hours

Command Duty Officer, COM 843-743-0306 X3001, DSN 563.

(3) NAVBRIG NORVA

(a) During normal working hours

[1] Primary

Ms. Jean Warren, COM (757) 444-5511 X119, DSN 564,
jean.warren@navy.mil

[2] Alternant

Mr. Richard Jacobs, COM (757)444-5511 X115, DSN
564, address: richard.jacobs@navy.mil

(b) After normal working hours

Command Duty Officer, COM (757) 444-5511 X113, cell
(901_ 237-4212, DSN 564, brig-cdowatch@navy.mil

Appellant lawyers shall provide brig POCs with their name, phone
number, email address, and desired date and approximate begin/end time
for the privileged communication.

d. Prior to scheduling the privileged communication, where
necessary, brig POCs may verify the status of the appellate lawyer
request by coordinating with a NAMARA (JAG Code 45) POC.

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e. Once appellate lawyer status is verified, the brig POC shall schedule the phone call within CORMIS, ensuring the appellant lawyer, appellant, and applicable brig staff are informed of the lawyer-client privileged communication, phone parties, date, time, and location.

(1) A government phone shall be used at the brig.

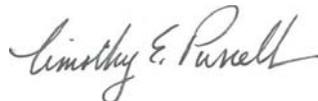
(2) Conversations shall be initiated by the brig.

(3) Under no condition will a prisoner be prevented from consulting or corresponding with counsel or the authorized representative of counsel, maximum security, special quarters, and disciplinary segregation requirements notwithstanding. It is further required that arrangements will be made for the acoustical privacy of any consultation between prisoners and their counsel. The confidentiality of the lawyer-client privilege is recognized in R.C.M. 502 of the Manual for Courts-Martial (MCM), United States.

(4) Any changes to a scheduled appointment must be coordinated in advance with applicable parties.

2. This point of contact list shall be reviewed and updated semi-annually (Apr/Oct), if necessary, by PERS-00D (CORMIS Program Manager).

3. Point of contact is Mr. Timothy Purcell, (901) 874-4452, timothy.purcell1@navy.mil.



T. E. PURCELL
By direction

Copy to:
NAVCONBRIG Miramar
NAVCONBRIG Charleston
NAVBRIG Norfolk
HQMC PSL Corrections
File